



QUARTERLY MEMBERS MEETING Thursday April 30, 2003

Meeting Location:
Tree Tops Resort
Gaylord, MI 49734

Minutes

1. **CALL TO ORDER**

The meeting was opened by President Reinsch @ 10:07 a.m.

2. **APPROVAL OF AGENDA**

A motion by Grace Ranger, supported by Bill Murphy to accept the agenda as written, was passed unanimously.

3. **REVIEW OF MINUTES**

a. A motion by Bill Murphy, supported by Tim London to accept the minutes as corrected by changing the heading from "Quarterly Board" to "Quarterly Membership", was passed unanimously

4. **TREASURERS REPORT**

a. As of 3-3-03 \$16,270.56 – Savings (MM)

b. As of 4-4-03 \$6,144.10 – Checking

c. Audit accepted last month looks OK. Dan Scott distributed the corrected copy

d. At 10:16 a.m. meeting was temporarily adjourned to discuss Treasurer's appointment.

Letter of interest from Paul Baker was presented by President Reinsch. The Board Members approved President's recommendation to appoint Paul Baker to fill the Treasurer's vacancy due to the resignation of Dan Scott.

5. **PRESIDENT'S REPORT**

a. Summary – see attached (2nd. Quarterly summary)

b. T. London reported on Strategic Planning. Tim wants to hold another Strategic Planning Committee meeting and include general membership – get input from everyone. Still little fuzzy on where we want to go – still working on it.

c. J. McCoy Memo Report – McCoy not present - Char reported. He appreciates articles submitted and needs more – asks at least every District Liaison and District Coordinator to submit 1 article per publication. McCoy is also asking for input for improvements.

d. McCoy thanked the Standards-committee. Standards are done and have been submitted in for approval.

e. B. Brown – Website – Not present – Char thanked Bob and requested that members please visit the website. Reinsch stated that it looks great. The survey that was completed by the Legislative Liaison, B. Williamson is posted on the site and nomination forms for awards and the scholarship will be available on there too.

6. **COMMITTEE REPORTS**

a. 1st. Vice President Report – Grace Ranger

i. Finance –

1. Debit Card Procedure – J. McCoy – No Report
2. Merchandise Sales/MEMA Inventory – Ida Shelly – Need more inventory. Has new vendor. Looking for inventory for fall now for Crystal Mountain Conference. No time to get new inventory for Homeland Security Conference. Some Merchandise today can order 7-10 day delivery. Display board still missing.
3. Grant Search – T. London on going.

ii. Conference/Awards

1. Fall Conference - G. Ranger reported fall conference dates are October 7-9. The MEMA meeting will be on Tuesday, October 7 from 10-12noon. Lunch will be provided.
2. MEMA awards Banquet – Bill Smith is attending conference meetings and setting up the banquet.
3. Jim VanBendegom – Grace reported that no applications have been received

yet.

b. 2nd. Vice President report – Al Svilpe – absent Char did report – passed out Survey attached.

c. 3rd. Vice President Report – Mark Martinez

i. Training/Certification

1. D. Southwell/C. Reinsch have talked to D. LaRowe – Training Sec. LaRowe would like input from MEMA for training needs – Char encouraged Committee to get any ideas to Donna or Pete Locke.
2. Info CD – T. London – Finalized new CD – now needs updated MEMA membership list with names and address – will advise when ready to go.
3. Program Standards – J. McCoy survey complete – committee received recommended to be submitted in May.
4. Mentor Program – Dawn – good responses to 64 welcome letters. Received 10 responses thanking MEMA.
5. Intern Program – B. Desetto and Mark using some interns from Eastern Michigan – working out well. EMU has an EM bachelors program. Contact Criminal Justice Department of any major college and ask for Interns if you are interested.
6. Rural Needs Program – J. Loeper – has started writing a survey – hopes to get it out sometime mid summer.

ii. Public Awareness

1. A reminder that a Public Officials Conference is good place to talk about MEMA.

2. Marketing /Membership reports 206 paid members.
3. Public Relations has a place on the website they are welcome to use.
4. Historian – G. VanGelder – Gordy Co-Chairing with J. West, D. Woodward passed some info on to Gordy. Gordy wants to get with J. McCoy to get article written for Memo.
5. Char thanked Vice President's for gathering information for Committee reports and also committee chairs for input.

7. STATE EMD REPORT – CAPTAIN ORT

1. Federal level funding – with FEMA now under Homeland Security it is difficult to get a handle on it just yet.
2. EMPG Program – Program scheduled to be eliminated. New dollars will be in place but he doesn't know how they will be distributed or what will need to be in place. Lobbying now being done to keep EMPG program. Capt. Ort has asked Col. McDaniel to advocate retaining the EMPG. Region V still doesn't know where the program is headed at this time.
3. The Governor has a new Homeland Security Advisory – Col. Mike McDaniel from the Dept. of Military and Veterans affairs. He is working on policy and funding. His job won't change the role of MSP-EMD.
4. FY03 ODP Grant has been applied for. It will be the same as before. 80% will go to locals.
5. The ODP assessment is critical. The assessment tool is vastly improved since the 1999 assessment.
6. Question asked as to when CERT dollars may be available, Capt. Ort doesn't know right now. Dollars are going to regions.

8. COMMUNICATIONS

- a. C. Reinsch introduced the new treasurer – Paul Baker
- b. A consensus for approval to pay the invoice for the Lawrence Conference Center contract from the meeting with legislators.
- c. C. Reinsch shared information on Coalition Against Bigger Trucks.

10. FOR THE GOOD OF THE ORDER

- a. CD on PIO course is available on web
- b. Dan Scott suggested we expend funds to purchase MEMA merchandise. G. Ranger made a motion to allow \$1,500 to committee to reorder merchandise and maintain record of sales. It was seconded by P. Luzynski and passed unanimously.
- c. Mike Heathfield from NWS-GR suggested we team up with MAB for a set of codes for LP1 and LP2 for emergency management to use. Mike will bring Larry Eslak to the next Board meeting to discuss possibility.

11. Meeting Adjourned at 12:12 p.m.

***Next Executive Board Meeting ~ May 8, 2003
10:00 a.m.***